

## Sibey website development projects

This document will include all development projects to be undergone to complete all the functionality of the sibey website infrastructure. The following domains were identified:

1. Sibey website – English
2. Sibey website – Spanish
3. Sibey portfolio – English
4. Sibey portfolio – Spanish
5. Sibey sales support – English
6. Sibey sales support – Spanish
7. Sibey client and Support portal – English
8. Sibey client and Support portal – Spanish
9. Sibey sales – English
10. Sibey sales – Spanish
11. Sibey demos – English
12. Sibey demos – Spanish

Each of these domains will now be dealt with on their own.

## General notes

- I will only accept the use of currently well established (php and MySQL based) opensource solutions in the development of this project, and these opensource solutions must be presented to me for approval. Opensource requirements:
  - Widely used
  - Big support community
  - Must be active and current
  - Frequent releases and updates (security & functionality)

I will evaluate this prior to giving approval of usage and reference or some kind of indication to the open source products must be left on each screen that it is used

- Due to the size of this project I will appreciate discount on the completion of the entire project for one language. There after the same for the other language. This is applicable if one service provider provide all services, the design, joomla, implementation of help center live and crafty syntax live help.
- I require a cost for everything but also a cost per sub project, as numbered below
- I would require some sort of project plan or approach prior to project initiation/start. I recommend we build the structure/core first, then integrate, then content generation **(the service provider is not responsible for content generation)**
- The numbering of the projects below will be the order in which we develop

- Each number resembles a project and as one is completed full payment will be made for that project before starting the next one
- Since there are 2 of each project I will expect a drastically reduced price for each second one, as it is a duplication of the first one. I will provide the translations for the second language to be implemented by you
- All current material will be presented, where available (HTML, images, content), the rest would have to be generate and sourced as part of the project costs
- The following descriptions of sub projects are not complete and need some more refinement. Refinement will take place in the form on skype consultations with the service provider until it is approved by both parties
- The second language websites will have exactly the same structure as the English one, thus structurally exactly the same
- I would need a joomla meta tag generator component installed or included
- Overall I want a very clean streamlined website solution that automates as many administrative tasks as possible. Must be very user friendly and intuitive to users. The concpet is to help clients and users to help themselves

## Project Budget and payment

- The overall project budget is \$1500 with a breakdown of costs:
  - Sibey website – English (\$400)
  - Sibey portfolio – English (\$100)
  - Sibey client and Support portal – English (\$350)
  - Sibey sales – English (\$150) template design and payment methods setup
  - Then \$500 for all the implementations, integrations and custom programming (e.g. Help center live, crafty syntax, recommendations in client portal, automatic sibey email creation for registered users, oscommerce SSL implementation, integration of client portal with oscommerce online shop, webstatistics, other administration functions)

### 1. Sibey website – English

The is our website, I do not think it needs a introduction.

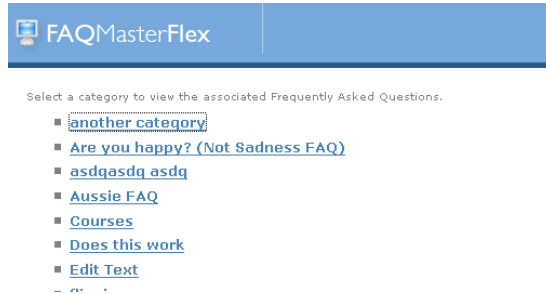
This project entails the following:

- Joomla template using previous sibey website as starting point, and must contain the following:
  - Top banner
    - This section must contain a loading bar
    - The current one
    - Another one must be created with the following text: "plan for what is difficult while it is still easy, do what is great while it is still small" Art of war, Sun Tzu

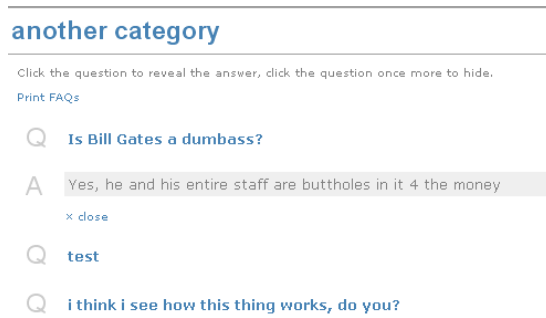
- Website search (use the Joomla one)
- Link to portfolio and current projects page
- Link to online shop
- Registered user login
- Link to client login site (the button should show "Support and Client Login")
- Section for promotions (this must switch between our box solutions)
- Link to Terms and Conditions at bottom
- Link to Live chat (the banner must be designed)
- Link to Skype Call center (the banner must be designed)
- Link to home
- Link to demos
- Language selector
- Link to sitemap
- Polls section
- Home page
  - Why become a client or registered user
  - Public news
  - ???????
- Sections (I need a very unique menu for this – sections does not necessarily indicate a menu item)
  - about us
    - overview
    - philosophy
    - Quality and Processes
    - Meet the Team (personal profiles)
    - Skills matrix and technologies
    - Partners
  - Solutions
    - Design
    - Content management systems
    - Solution Development
    - Program/Project management
    - Idea Development and Research
    - IT infrastructure
    - Outsourcing
    - Data Management Services
    - Hosting
    - open source
  - clients
    - our clients (contains the logo of the client and a short description of the client and must link to their website)
    - Current Projects (this links to the portfolio site)

- current clients and support (login to support site)
  - Resources
    - FAQ
    - Advice and Tips (registered users – this will be split up into topics to be identified)
    - Ideas and concepts (registered users – I will post the best ideas generate from the forum here with a short description, this will evolve into a monthly competition with prizes that will be published in the public news section)
    - Human Networking (registered users – this will be compiled from the registered user data and their sibey email will be visible not their alternate email)
    - Demos
    - Request a demo Script installation (registered users – and I will provide the list of scripts that are available – each script will have a name and a short description)
    - Articles and case studies (must be registered to access)
    - Links (registered users – this will contain useful or interesting links with descriptions of the link)
  - News and Newsletters (this must have a welcoming screen explaining what kind of news is published here)
    - Public News
    - User News (registered users)
    - Promotions and Specials (this will be split up into to promotions for registered users and promotions for public)
    - Projects
    - newsletters
  - Forum (registered users only - there must be some kind of welcoming page here, explaining what the forum is about and also have the option for logging in or registering)
  - Site map
  - Contact us
    - Live chat
    - Skype Call center
    - Contact form (we will use osticket)
    - Apply for job
- Functionality
  - FAQ/knowledge base
    - We can use the joomla FAQ - questions will have to be split up into categories and must look something like this (except for the colors, this must be changed to my colors) – as you can see this is FAQMasterFlex, if you think it is easier for you to customize this then it is fine, I have it

installed. This FAQ will be split up into 3 sections, pre-sales and clients. This way we can have one faq accessed depending on status, registered user, public, client.



And this is when you click on the category (like you can see you only see the question, then when you click on the question then it expands and show the answer)



- User registration
  - Automatic registration process with the following fields:
    - username
    - Name (required)
    - Surname (required)
    - Age (required)
    - sex (required)
    - Profession (required)
    - Industry working in (required)
    - Requested sibey email and availability check ([XXXXXX@sibey.net](mailto:XXXXXX@sibey.net)) (required)
    - Alternate email (required)
    - Confirm alternate email (required)
  - Email link activation of user account
  - Automatic email creation (they would have to accept the terms and conditions of usage)
  - Automatic password recovery
  - I must be able to remove users or ban them

- The following sections
    - Forum
    - Promotions to registered users
    - Articles and case studies
    - Advice and tips
    - Registered user news
    - Ideas and concepts
    - Request a demo Script installation (I will provide the list of demo scripts)
    - Links
    - Human networking
- Forum
  - Users must register
  - One of the following products must be used and I need a functional comparison. Also Dependant on integration complexity.
    - SMF (simple machines forum) – I prefer this one
    - phpbb
  - Must receive notifications of posts, responses and activity on user selected topics
  - I must be able to remove users or ban them (moderating functions)
  - User rating according to posts and activity on the forum
- Newsletters that can be registered to
  - Promotions
  - Advice and tips – Articles and Case Studies
  - News
- News
  - Must have title
  - Must have short intro and when clicking on more it goes to the full article
  - Must have the author
  - Must have the source
  - Must have the date
  - Must be able to have a photo or image
- Polls
  - Public polls
  - Everybody must be able to view the results of the polls
- sitemap
  - must automatically compile
- searchable
  - everything on the site must be searchable by everybody and it displays the short text (but then items under the registered user sections must only be viewable if you are registered)

- search engines
  - all content must be dynamic and searchable from search engines

## 2. Sibey portfolio – English

This is our portfolio of work that we have done, it also includes our client projects that we are busy with.

This project entails the following:

- General notes
  - Keep in mind that this is a website on its own, it will be hosted under its own subdomain
  - I looked at coppermine photos album and it seem that it has most of the functionality I need, but if you can do the same with joomla it is fine.
- This must look like the current sibey portfolio (<http://www.sibey.net/portfolio/portfolio.php>) and the template has to contain the following:
  - Current Projects Tab
    - This must be split up into project types (eg Design, Development, Consulting, Opensource etc)
  - Portfolio Tab
    - This must be split up into project types (eg Design, Development, Consulting, Opensource etc)
  - Random portfolio project section (this shows random projects in our portfolio)
  - Search bar
- Home page
  -
- Functionality
  - This window comes a new window and is not a full screen, its like a pop up window
  - Search functionality
  - Each portfolio project have the following
    - Project name/client name (this always shows)
    - Project Type (design, development etc)
    - Overall project description
    - URL (the link to the live site)
    - Technologies (the technologies we used on this project)
    - Maximum of 5 photos (this must be navigate through navigation bar below the current photo – we do not need the back and next. Something simliar, must look better)

.....  
 << Back | 1 2 3 4 5 6 7 8 9 | Next >>

- Title per photo
- And description per photo
- Each current project have the following
  - Project name/client name (this always shows)
  - Overall project description

### 3. Sibey client and support portal – English

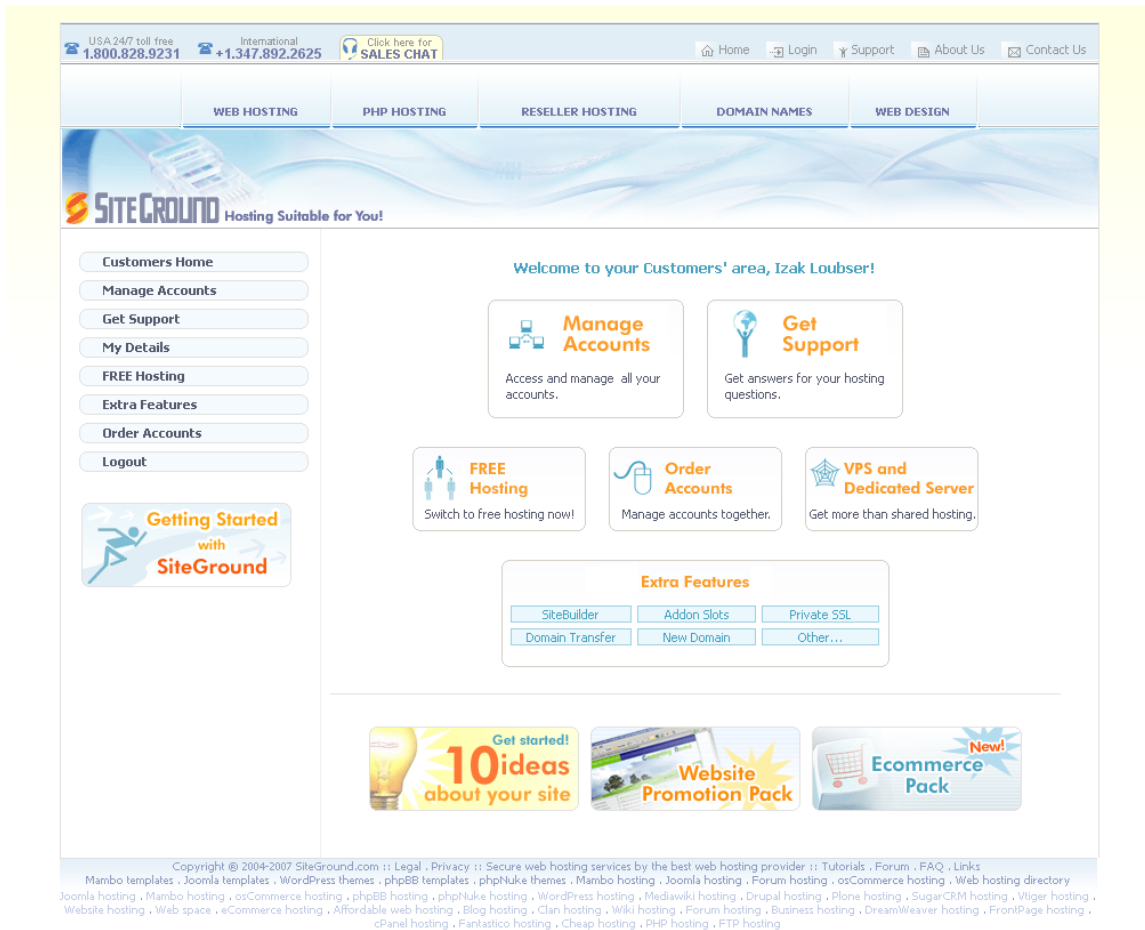
This is to serve all our clients and to give them a gateway to communicate with us in a structured secure way (thus access controlled)

- The Template must contain the following things (you will notice that this is exactly the same as the sibey website template only thing that changes is the menu structure – what do you recommend, keep it all under one joomla installation, what would be the best with clients and registered users)
  - Top banner
    - This section must contain a loading bar
    - The current one
    - Another one must be created with the following text: “plan for what is difficult while it is still easy, do what is great while it is still small” Art of war, Sun Tzu
  - Website search (use the joomla one)
  - Link to portfolio and current projects page
  - Link to online shop
  - Link to support site
  - Section for promotions (this must switch between our box solutions)
  - Link to Terms and Conditions at bottom
  - Link to Live chat (the banner must be designed)
  - Link to Skype Call center (the banner must be designed)
  - Link to home
  - Link to demos
  - Language selector
  - Link to sitemap
- Home page
  -
- Sections (I need a very unique menu for this – sections does not necessarily indicate a menu item)
  - Client Home
  - My Details (this all the personal details of the client)
  - My Solutions (this could be only one page with the listed sections)
    - Solution Details (these are all the solutions that we have provided to them, it must also include the domains that they own)

- Recommendations (these are recommendations that that we can post for them to see, eg. Think about adding a forum to your website)
    - My Emails
  - Get Support
    - My Tickets (the history of all tickets they have logged plus the current open ones – we will use osticket)
    - Server Status
    - Script Installations
    - FAQ/Knowledge Base (this should be in the form of FAQ according to categories and must be seachable)
    - Tutorials for all scripts (specific to scripts)
    - Extras (refer to main extras section below)
    - Helpdesk (goes to osticket - client must first be taken/guided through the FAQ/knowledge base section before they are able to log a problem ticket)
  - Extras (these are paid for services – this directs clients to the item in our online shop for that item and it opens up in a separate new window)
    - Script Installations
    - Register Domain
    - Domain Transfers
    - Upgrades
    - Purchase Hosting
    - Request Quote
  - Forum
  - Polls
  - Resources (everything under here must be searchable)
    - FAQ/knowledge base (this should be in the form of FAQ according to categories and must be searchable)
    - Tutorials (goes to the tutorial index)
    - Links (all links, according to category)
  - Affiliate Program and Incentives
  - Advice and Tips (general)
- Functionality
  - Forum
    - One of the following products must be used and I need a functional comparison. Also Dependant on integration complexity.
      - SMF (simple machines forum) – I prefer this one
      - phpbb
    - Must receive notifications of posts, responses and activity on user selected topics
    - I must be able to remove users or ban them (moderating functions)
    - User rating according to posts and activity on the forum
  - Searchable

- Everything on the client portal must be searchable
- My details section
  - It must either be pulled in from the oscommerce site when they purchase something
  - Or I must be able to add it manually
  - Administrator (add, edit, delete)
- My Solutions section
  - This must be pulled in from the oscommerce site when they purchase something
  - I must be able to add it manually
  - Administrator add edit delete
  - I must also be able to add edit delete recommendations, this should be something like a comment box, I also want the client to be able to respond to my recommendation. Thus I post something and then they post something. I need notifications on this, thus when I post something the client must be notified, and when the client posts something I want to be notified.
- Get support section
  - Tickets
    - osticket
  - Server status (only a button at this stage with nothing under it)
  - Script installations
    - This directs them to the relevant osticket section for script installations
    - The available scripts must be visible and selected to move on
  - Tutorials (Leave this empty for now)
    - On the first page you will have a listing of all tutorials
    - It must be searchable
    - The tutorial template will have the following sections or menus
      - Hosting
      - Templates
      - Addons
      - About
  - Help desk
    - All the fields that can be filled automatically from the personal details must be filled
    - The department must be filled automatically depending on from which section the client is accessing it
    - Additional field per section must be created, this will correspond with the section of support that they need.
- resources section

- links – I must be able to add links according to sections with a description and title of the link



-NB - home page must be deal sealer - according to research it is the most important page

-news

-articles

-resources

- advice & tips
- promotions
- look at ticket tracking amigopack adn look at diagram of sibey websites
- forum
- newsletter
- submit emiaill for promotions and specials
- portfolio
- contact page
  - Split up into 3 tabs
  - chat (this must also be on the template)
  - our skype call centre (this must also be on the template)
  - send a message (default page under contact centre)
- what about streaming our office to our website (this would be very cool)
- quality and processes page
  - how do we measure how good your website is
  - quality how we test it and what tools we use
- another flash for our template
  - variate on our block theme
  - "plan for what is difficult while it is still easy, do what is great while it is still small" Art of war
- terms and conditions of use