

## **Nondisclosure, Subcontractor, Referral, and Non-Compete Agreement.**

This agreement (hereinafter "Agreement") is entered into by and between Designz23 (hereinafter "The Company") located at 2226 W. Fairmont street, Allentown, PA, 18104 and \_\_\_\_\_ (hereinafter "The Subcontractor") located at \_\_\_\_\_.

WHEREAS: The Company possesses certain ideas and information relating to web design projects, that is confidential and proprietary to The Company (hereinafter "Confidential Information") and confidential and proprietary to The Company's client's or potential clients.

WHEREAS: The Subcontractor is willing to receive disclosure of the Confidential Information pursuant to the terms of this Agreement for the purpose of web design, web development projects, and other services and/or products.

WHEREAS: The Company is willing to refer and/or subcontract whole or partial web design projects to The Subcontractor. The Company desires to profit from both referred work and subcontracted work to The Subcontractor.

WHEREAS: The Subcontractor is willing to receive disclosure of The Company's client information in certain discussions with The Company and agrees not to use such information to compete with The Company.

NOW THEREFORE, in consideration for the mutual undertakings of The Company and The Subcontractor under this Agreement, the parties agree as follows:

1) The Purpose.

The Company and The Subcontractor wish to explore a potential business relationship in which The Company may subcontract and/or refer business to The Subcontractor. The business relationship may require the disclosure of confidential information of The Company. The business relationship also may require disclosure of The Company's client information or referral information. The Company needs The Subcontractor to only use such information in accordance with the terms of this agreement.

2) Definition of Confidential Information.

Confidential Information means any information, technical data, or know-how, including but not limited to, that which relates to research, service and product plans, products, websites, uniform resource locators (URLs), services, potential customers, current customers, leads, clients, potential clients, prospects, markets, software, developments, inventions, processes, designs, drawings, engineering, hardware configuration information, marketing, finances, contracts, contracting, referral information or business techniques of The Company. Confidential Information does not include information, technical data or know how which (i) is in the possession of the receiving party at the time of disclosure as shown by the receiving party's files and records immediately prior to the time of disclosure, or (ii) prior to or after the time of disclosure becomes part of the

public knowledge or literature other than as a result of any improper inaction or action of The Subcontractor or, (iii) is approved by The Company, in writing, for release.

3) Nondisclosure of Confidential Information.

The Subcontractor agrees not to use any Confidential Information disclosed to it by The Company for its own use or for any purpose other than to carry out discussions concerning, and the undertaking of potential or actual referred or subcontracted work between The Company and The Subcontractor. The Subcontractor will not disclose any Confidential Information of The Company to any third parties, or to employees of The Subcontractor other than employees or agents under appropriate burden of confidentiality and who are required to have the information in order to carry out the discussions regarding subcontracted or referred work from The Company. The Subcontractor agrees that it will take all reasonable measures to protect the secrecy of and avoid disclosure or use of Confidential Information of The Company in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized under this Agreement to have any such information. Such measures shall include the highest degree of care that the receiving party utilizes to protect its own Confidential Information of a similar nature. The Subcontractor agrees to notify The Company in writing of any misuse or misappropriation of Confidential Information of the disclosing party, which may come to the receiving party's attention. The Subcontractor must have written permission to disclose any confidential information to third parties.

4) Publicity.

The Subcontractor will not, without prior consent of the other party, disclose any other person, the fact that Confidential Information of The Company has been disclosed under this agreement, that discussions or negotiations are taking place between the parties, or any of the terms conditions, status or other facts with respect thereto, except as required by law and then only with prior notice as soon as possible to The Company.

5) Return of Materials.

Any materials or documents that have been furnished by The Company to The Subcontractor in connection with this agreement will be promptly returned by The Subcontractor, accompanied by all copies of such documentation or certification of destruction, within (10) days after (i) the Relationship has been terminated or (ii) the written request of The Company.

6) Patent or Copyright Infringement.

Nothing in this agreement is intended to grant any rights to The Subcontractor with regard to any and all rights of The Company's rights to patents or copyrights.

7). Term.

The forgoing commitments of each party shall survive any termination of the relationship between the parties for a period of three years after application of Section 5 above.

8) Successors and Assigns.

This agreement shall be binding upon and for the benefits of the undersigned parties, their successors and assigns, provided that Confidential Information of The Company may not be assigned without the prior written consent of The Company. Failure to

enforce any provision of this Agreement shall not constitute a waiver of any term hereof.

9) Governing Law.

This agreement shall be governed by and enforced in accordance with the state laws of the state of Pennsylvania, local laws of "Lehigh County" Pennsylvania, and federal law consistent with the Third Circuit's case law. This agreement shall be binding upon The Subcontractor in the United States and worldwide. In the event that this agreement is breached, any and all disputes must be settled in a court of competent jurisdiction in Lehigh County, Pennsylvania or the Pennsylvania state court nearest to Lehigh County, Pennsylvania.

10) Remedies.

The Subcontractor agrees that any violation or threatened violation will cause irreparable injury, both financial and strategic, to The Company and in addition to any and all remedies that may be available, in law, in equity or otherwise, The Company shall be entitled to injunctive relief against the threatened breach of this agreement by The Subcontractor without the necessity of proving actual damages.

11) Liability.

The Company shall not be liable to The Subcontractor in any manner whatsoever for any decisions, obligations, costs or expenses incurred, changes in business practices, plans, organization, products, or services.

12) Severability.

If any of the provisions of this agreement are found to be unenforceable, the remainder shall be enforced as fully as possible and the unenforceable provision(s) shall be deemed modified to the limited extent required to permit enforcement of the Agreement as a whole.

13) Contradiction and Ambiguity.

If any provision(s) of this agreement are found to contradict any other provision, then the provision most favorable to The Company will be the applicable provision. If any provision(s) of this agreement are found to be ambiguous, then any such provision(s) shall be interpreted the most favorable way to The Company. If this agreement is found to be lacking a provision or term necessary for its performance, such provision shall be automatically deemed included in this agreement and shall be interpreted in the way most favorable to The Company.

14) Failure to Enforce.

Failure to enforce any provision of this Agreement shall not constitute a waiver of any term hereof.

15) Subcontracting. The Company may subcontract small partial web design tasks or whole web development projects.

The Subcontractor will not be paid if the following four events have not occurred:

- A) The customer has paid The Company.
- B) The total web project is finished.

- C) The Company determines that the customer is satisfied or that The Company has provided the customer with a successful project.
- D) Seven days have passed after A),B) and C) have occurred under this section.

The terms of the payment shall typically be agreed to in writing or digitally on a case by case bases, a client by client bases, or a one single set of terms which apply between The Company and The Subcontractor. Such agreements shall be in writing or subject to digital agreement. Typically, but not always, such digital agreement shall occur via online subcontracting websites such as getafreelancer.com and rentacoder.com.

#### Warranties.

The Subcontractor warrants as follows.

- A) The Subcontractor is fully able to enter into and perform its obligations pursuant to this Agreement.
- B) All services shall be performed in a timely and professional manner.
- C) If employees or subcontractors are to be hired by The Subcontractor they shall be competent professionals.
- D) The Subcontractor shall pay all necessary local, state, or federal taxes, including but not limited to withholding taxes, workers' compensation, F.I.C.A., and unemployment taxes for Subcontractor and its employees.
- E) The Subcontractor shall perform it's obligations under this agreement in compliance with all applicable law.

#### 16)Relationship of Parties.

Both parties agree that The Subcontractor is an independent contractor. This agreement is not an employment agreement, nor does it constitute a joint venture or partnership between The Company and The Subcontractor. Nothing contained herein shall be construed to be inconsistent with this independent contractor relationship.

#### 17)Assignment.

This Agreement may not be assigned by either party without the written consent of the other party hereto.

#### 18) Copyrights and other Intellectual Property Rights.

All forms of The Subcontractor's copyrights transfer from The Subcontractor to The Company upon commencement of any subcontracted work or referred work (see next section) performed under this agreement. . The Subcontractor retains no form of copyrights or other intellectual property rights to any work performed or referred under this agreement.

#### 19) Referrals:

The Company may refer to The Subcontractor for a fee potential customers who have contacted The Company, who have been contacted by The Company, or whom the Company knows might be a good prospect for web design, and/or other products or services. The Company retains the right to be the sole party to collect payment from the customer and control the distribution of compensation between The Company and The Subcontractor. The distribution of sales revenue between The Subcontractor and The Company for a referral is as follows:

In the event that The Company refers a potential customer (referral) to The Subcontractor, The Company shall keep 50% of the total sales revenue generated from The Subcontractor's work and/or products sold. Additionally, the Subcontractor shall pay The Company 50% of the sales revenue generated by said customer's referrals. The examples in this agreement have a precedential effect in its interpretation.

**Example of a referral:**

A potential customer calls The Company for web design services. The Company decides to give the potential customer's name and phone number to The Subcontractor - without even offering web design or any service at all. The Subcontractor calls the referral and sells the referral its own company's web design, custom software, business consulting, and another service that the customer didn't even inquire about originally. All four of these items generate a total of \$4000 per year for The Subcontractor. In this example The Subcontractor must pay The Company \$2000 each year.

All forms of referrals that The Company gives to The Subcontractor create an obligation for The Subcontractor to pay the referral fees described herein. Such forms of referrals, include, but are not limited to, people who have contacted The Company, people that The Company have contacted, people whom The Company knows are good prospects from "word of mouth" or other business information, people who have asked for online web design help in public forums or newsgroups, people who have online web design projects or gigs, people in chat rooms seeking internet web design or other service, and people who are small business owners whom The Company knows do not yet have a company website.

**Example:** The Company finds a person looking for a website help in a chat room and forwards the prospects information to The Subcontractor. The Subcontractor would be obligated to pay referral fees described herein for any service (web related or not) or product that The Subcontractor sells to the prospect.

Any prospect or potential client information gathered from a referral is also a referral for the purposes of referral fees that The Subcontractor owes The Company.

**Example:** John Smith calls The Company asking about graphic design services. The Company forwards John Smith's information to The Subcontractor. John buys nothing but he gives The Subcontractor information about his friend Mike who is also looking for web design services. The Subcontractor calls Mike, who doesn't buy anything either. He gives The Subcontractor information about his partner Steve who is looking for web animation. Steve buys animation from The Subcontractor each year, and refers three clients to The Subcontractor, who all buy web services each year. In this scenario The Subcontractor pays The Company the referral fees described in this document for all four of the paying customers.

The referral fees owed to The Company continue for as long as the referred customer

buys products and/or services from The Subcontractor.

Example: The Company finds out through “word of mouth” that Mary Jones has been looking for a website for her business. The Company calls The Subcontractor suggesting that The Subcontractor contact Ms. Jones because she might be a good sales prospect for The Subcontractor. Ms. Jones buys \$1000 each year in web design services from The Subcontractor for 9 years. The Subcontractor must pay The Company \$500 each year for 9 years. Note that The Company never even spoke to Ms. Jones.

If a customer who is referred by The Company to The Subcontractor refers another customer to The Subcontractor, then The Company shall still be entitled to 50% of the sales revenue generated by The Subcontractor’s work for both the original customer and the new customer who was referred by the original customer. The Subcontractor shall owe the referral fees described herein regardless of whether the referred customer initiates contact with The Subcontractor or The Subcontractor initiates contact with the referred customer. If The Subcontractor communicates with a customer or potential customer of The Company, and such customer or potential customer refers another customer to The Subcontractor, The Subcontractor shall pay the referral fees described in this agreement to The Company.

The Subcontractor cannot offset tax obligations, supply costs, or any other expense or obligation against the referral fees due to The Company under this agreement.

The Subcontractor shall make strong efforts to determine if a customer has been referred to it by The Company. Examples of strong efforts include asking the customer where he/she heard about The Subcontractor and/or including such a question on an online contact form. It does not matter when The Subcontractor or The Company discover that a customer was referred to The Subcontractor by The Company, the referral fees due to The Company are retroactively due in the event of a late discovery.

If The Subcontractor had already contacted the alleged referral more than 24 hours before The Company refers the same prospect’s information to The Subcontractor, then The Subcontractor shall not owe referral fees to The Company. In such a case The Subcontractor must have convincing evidence that The Subcontractor already communicated with the alleged referral more than 24 hours prior to the time that The Company provides The Subcontractor with referral information. Such convincing evidence includes full email headers or a phone bill which shows that communication with the alleged referral by The Subcontractor had already occurred more than 24 hours prior to the time that The Company forwarded referral information to The Subcontractor for that particular prospect.

If The Subcontractor is the party who collected the funds from the referral, then the referral fees due to The Company shall be paid within seven days of the payment by the customer.

The Company retains the right to be the sole party that interprets the provisions of this agreement regarding referral fees and sales revenue distribution between The Company

and The Subcontractor.

20) The Subcontractor's communication with referrals, prospects and customers. The Subcontractor hereby agrees that when communicating to any referral or customer of The Company, or potential customer of the company, that The Subcontractor shall not mention The Subcontractor's company name, but shall instead refer only to the company name of The Company. The Subcontractor shall make every effort possible to promote the company name of The Company when speaking to or communicating with a referral or customer of The Company, or a potential customer of The Company, or a customer or lead referred by The Company to The Subcontractor. The Subcontractor shall make every effort possible effort not to disclose it's own company name, unless required by law or necessary to avoid liability. The Subcontractor agrees that the fact that The Subcontractor "performs work for" or "designs websites for" The Company is the main message communicated to any customer, potential customer, or referred customer, when discussing the relationship between The Subcontractor and The Company.

21) The Customer Relationship.

All forms of customers under this agreement, including but not limit to, referred customers, potential customers, actual customers and past customers are customers of The Company and not The Subcontractor for the purposes of getting sales. For the purposes of yearly renewals, extra purchases, additional services, returning customers, and customer referrals, the customer, referral, or previous customer shall be directed to contact The Company and not The Subcontractor. Likewise, said customers and referrals shall be directed by The Subcontractor to purchase The Company's products and services (or through The Company's affiliate links) and not The Subcontractor's. Such products and services include, but are not limited to "web hosting", merchant accounts, credit card gateways, search engine optimization, and other products or services. Such products and services are typically found on The Company's website. The Subcontractor shall make every reasonable effort to direct customers or referrals to The Company's affiliate links instead of using The Subcontractor's affiliate links or The Subcontractor's products and services.

22) Non-Solicitation

The Subcontractor shall not, directly or indirectly, whether individually or as an officer, director, subcontractor, consultant, partner, stockholder, individual proprietor, joint venturer, investor, lender, consultant or any other capacity whatsoever: (a) solicit, divert or take away, or attempt to solicit, divert or take away, the business or patronage of any clients, customers or accounts, potential clients, customers or accounts, or prospective clients, customers or accounts, former clients, customers or accounts of The Company or (b) hire, retain (including as a consultant), subcontract to, contract with, or encourage to discontinue said person's business relationship with The Company, or hire or retain (including as a consultant or subcontractor) any former employee, or subcontractor of The Company who has terminated it's business relationship with The Company within one (1) year prior to such hiring or retention.

A situation might occur in which The Subcontractor has previously performed work for, or been approached by, one of The Company's current prospects, customers, or referrals. The Subcontractor can not compete with The Company in such situations. Such clients,

prospects or referrals, belong to The Company. The non-solicitation provisions described in this section shall apply.

23) No rights to bind The Company.

The Subcontractor has no authority to bind The Company unless specifically authorized by The Company.

24) Supplies.

The Subcontractor shall purchase supplies and materials necessary to perform work under this agreement at its own expense. The Company shall have no responsibility to purchase any supplies or materials to assist The Subcontractor in the completion of any of its work. Upon acceptance of any work or referral by The Subcontractor, The Subcontractor warrants that it either has the supplies it needs or has double the cash necessary to get the supplies it needs to carry out the subcontracted or referred work. The Subcontractor shall be responsible for the procurement, cost, and use of all materials, supplies, equipment and/or additional labor that might be needed or required to complete the requirements of this agreement. Said purchase of supplies by The Subcontractor do not offset any referral fees do to The Company.

25) Taxes.

The Company shall not be responsible for the payment of any federal, state or local taxes for or on behalf of The Subcontractor, under any circumstances. The Subcontractor shall be responsible for such taxes. For the purposes of calculating referral fees pursuant to section 19) above, taxes paid or due by The Subcontractor do not offset referral fees that The Company is entitled to under this agreement.

26) Fringe and other Benefits.

Neither shall The Subcontractor be entitled to enjoy any fringe or other benefits, as may be enjoyed by The Company's regular employees, nor shall The Company be responsible or become liable for any fringe or other benefits of The Subcontractor.

27) Modification.

No modification of this Agreement is considered valid unless submitted in writing and accepted by the party the modification is sought to be enforced against.

28) Termination by The Company

The Company may terminate this agreement at any time by 10 working days written notice to The Subcontractor. In addition, if The Subcontractor is convicted of any crime or offense, fails or refuses to comply with the written policies or reasonable directive of The Company, is guilty of serious misconduct in connection with performance hereunder, or materially breaches provisions of this agreement, The Company at any time may terminate the engagement of The Subcontractor immediately and without prior written notice to The Subcontractor. If at the time of termination The Subcontractor is performing subcontracted or referred work for/from The Company, The Company reserves the right to immediately withdraw said work from The Subcontractor without The Subcontractor receiving any form of compensation for such work. The Subcontractor shall immediately give copy access to The Company all digital files on The Subcontractors local drives relevant to The Subcontracted or referred work. The

Subcontractor shall also provide immediate access to said digital files on the hosting server(s). Such access includes, but is not limited to, usernames and passwords for hosting accounts, FTP accounts, email accounts, database accounts, and other such accounts as necessary to complete the withdrawn work. The Subcontractor shall make every effort to preserve The Company's ability to complete the project without The Subcontractor's assistance.

#### 29) Termination by Subcontractor

The Subcontractor has no obligation to accept subcontracted or referred work from The Company. However, if The Subcontractor has accepted referred and/or subcontracted work from The Company, The Subcontractor must provide immediate written notice to The Company if it has good reason to cancel a project. If The Subcontractor cancels any project prior to its full completion, The Subcontractor shall not be entitled to any form of compensation from the customer, all payments from the customer shall belong to The Company. This section regarding "Termination by Subcontractor" applies to both referred work and subcontracted work. In the event of "Termination by The Subcontractor", The Subcontractor shall immediately give copy access to The Company all digital files on The Subcontractors local drives relevant to the subcontracted or referred work. The Subcontractor shall also provide immediate access to said digital files on the hosting server(s). Such access includes, but is not limited to, usernames and passwords for hosting accounts, FTP accounts, email accounts, database accounts, and other such accounts as necessary to complete the withdrawn work. The Subcontractor shall make every effort to preserve The Company's ability to complete the project without The Subcontractor's assistance.

#### 30) Backup and Access to Digital Files.

While The Subcontractor is working on referred or subcontracted work from The Company, and for a period of 1 year after any web design work has occurred on said referred or subcontracted work, The Subcontractor shall be responsible for having redundant external local backups of all digital files relevant to such referred or subcontracted work. Relevant files include, but are not limited to, a copy of the original unchanged files as they existed before The Subcontractor began working on the subcontracted or referred work. Relevant files also include a copy of the digital files as they existed prior to each major change, including a copy of the digital files as they exist once the project is completed. If The Company requests access to any digital files relevant to completed or non-completed referred/subcontracted work, The Subcontractor shall immediately provide instant access to such digital files in the manner most convenient to The Company at The Subcontractor's expense (if any). Prior to making and changes to an existing website, The Subcontractor shall make and retain redundant external local backups of the original website's digital files.

#### 31) Entire Agreement.

This document constitutes the entire agreement between The Company and the Subcontractor. Any and all previous oral and/or written agreements between the parties regarding these issues are herewith superseded.

#### 32) Status Reports.

The Company reserves the right to request detailed status reports pertaining to referred or

subcontracted work. The Subcontractor shall respond immediately by phone and then redundantly by email to such requests. The Subcontractor's reply shall be no later than 96 hours after The Company's request. The Subcontractor shall respond with as much detail as may be requested by The Company. The Subcontractor shall inform The Company at least 72 hours prior to any planned vacation or other situation which might hinder normal communication between The Subcontractor and The Company.

Example: The Subcontractor plans on going on a vacation to a tropical island and won't be able to respond to status report requests within 96 hours as required in this section. The Subcontractor must inform The Company of this kind of situation at least 72 hours before it occurs.

The Subcontract shall provide The Company with a copy of the projects digital files prior to going on such a vacation or prior to any other situation which might hinder normal communication between The Subcontractor and The Company.

### 33) Referral information.

Referral information means any information given to The Subcontractor by either The Company or a referred customer which helps The Subcontractor retain new customers or generate sales from new persons. Such information includes, but is not limited to, contact information, leads, prospects, online referral forms, chat room conversations, URL's (Uniform Resource Locator's), and lists created by The Company of businesses that don't have websites or are in need of web design or development. The Subcontractors shall not disclose any such information to third parties without the written permission of The Company.

Example: The Company forwards the name of a company who either doesn't have a website or needs a website modified to The Subcontractor. The Subcontractor shall not disclose said company's name, website address (URL), or any other information about said company to any other person or entity without written permission of The Company.

### 34) Differentiation between referred work and subcontracted work.

This agreement covers both referral fees for referred work to The Subcontractor and subcontracted work actually subcontracted to The Subcontractor. However, if the work is subcontracted rather than referred, then the amount of the payment shall be agreed to in writing or digitally. If the work is referred work, then the referral fees described in this agreement due to The Company are applicable. The Company shall inform The Subcontractor whether any work is referred or subcontracted. If The Company and The Subcontractor agree in writing (or digitally) to a specific payment amount due The Subcontractor for any given amount of work, then that given amount of work shall be considered subcontracted. It is possible under this agreement to mix any combination of subcontracted work or referred work for the same client or even the same project. In such cases The Subcontracted portion shall be paid as agreed and the referred work shall make applicable the referral fees due to The Company as specified in this agreement.

### 35) Inquiries by The Company to The Subcontractor.

The Company may wish to inquire to The Subcontractor for The Subcontractor's

estimates for potential work and/or ability to handle potential work. The Company may also wish to discuss or negotiate pricing for said work (subcontracted work). Discussions under this section typically create the necessity to disclose information to The Subcontractor that is confidential information and/or referral information. Such acts of disclosure, discussions and negotiations do not designate the customer as referred customer or prospect to The Subcontractor.

Example: ABC Fireworks company calls The Company asking to add animated fireworks on their company website. The Company decides to call The Subcontractor for an estimate. In the discussion the name of ABC Fireworks company was disclosed to The Subcontractor by The Company. The Subcontractor now knows that ABC Fireworks company needs a website. The Subcontractor cannot now call ABC Fireworks company and sell their services, because the customer has not yet been designated as a referral or a subcontracted work. At this stage The Company may still use another subcontractor or even handle all of the work itself. The Subcontractor cannot use the information gathered from the discussions described in this section to compete with The Company. Only when The Company directly indicates in writing or digitally that a customer or prospect is referred can The Subcontractor commence communication with the referred customer or prospect (referral).

#### 36) Liability of The Subcontractor.

Subcontractors assumes liability in the event that The Company is sued because of The Subcontractor's work and shall hold harmless The Company.

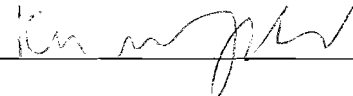
#### 37) Refunds to Customers.


The Company reserves the right to give customers refunds. The Company is the sole party that has this discretion. If a refund is to be given to the customer The Subcontractor shall not be paid. If a refund is to be given to a customer and The Subcontractor has already been paid, then The Subcontractor shall immediately refund the compensation back to The Company. This section applies to both referred and subcontracted work from The Company to The Subcontractor. If a full refund is given to The Customer, no copyrights or other intellectual property rights shall be transferred to the customer. If a partial refund is given to the customer for a portion of a work, the copyrights or other intellectual property rights to said portion shall not be transferred to the customer. However, if a partial refund is given for the quality of work or aesthetic aspects of a work, then transfer rights shall be governed by existing case law, unless a contract exists between the customer and The Company. If The Company has a contract with the customer, then the transfer of copyrights and other intellectual property rights shall be governed by said contract.

#### 38) Customer Chargebacks.

If a customer disputes a credit card charge, a charge through [www.paypal.com](http://www.paypal.com), an electronic payment, a check, or any other form of payment which results in reversal of funds paid to The Company, The Subcontractor shall be entitled to no compensation for the relevant work. If The Subcontractor has already been paid for the relevant work at the time said reversal of funds under this section occurs, then The Subcontractor shall immediately pay such compensation to The Company. This section applies to both

referred work and subcontracted work from The Company to The Subcontractor.

Signature of The Company:   
Print Name: Kim Murphy  
Address: Designz23, 2226 W. Fairmont street, Allentown, PA, 18104  
Date: April 22th, 2008

Signature of The Subcontractor:   
Print Name: \_\_\_\_\_  
The Subcontractor's Company Name (if any) \_\_\_\_\_  
Address: \_\_\_\_\_  
Date: \_\_\_\_\_

Designz23 fax  
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